

Philipsburg Library Board
Regular Monthly Meeting
September 23, 2024 6:30 PM

***Please note that Board members will be attending a training session from 5:30-6:30 prior to the regular board meeting.**

Call Meeting to Order

Attendance:

Public Comment: Anyone may make public comment at this time regarding items not on the agenda.

Approval of Minutes: August 20, 2024 Board Meeting

Clerk's Report: Dorene Pfendler

Librarian's Report: Gina

Technology Report: Kristen

Chamber Report:

Friend's Report:

New Business

- 2025 Fundraising PLAN/TIMELINE-mailing labels,
- Clarification on groups/individuals/businesses who use back room
- Training for library coverage-are there any board members who can help cover library shifts? Gina will train! Still looking for September 30
- Policy-our goal is to complete all policy review by December, 2024.

Final reading and approval: Guidelines for Posting Notices, Distribution of Free Material, Trustees Code of Ethics, Computer and Internet Use-Acceptable Use, 3D Printer, Public Access to Library Records (Library Records Confidentiality)

- Next policy review meeting October-set date

Old Business:

- 2024 Strategic Plan-update/completion status
- Leave Days-clarification of timeline for completion of 3 year plan AND excess days for the current year.
- Basement Offices-We still have two office spaces available. Please spread the word! Rental Responsibilities-who is in charge of which parts? Set meeting to clarify?
- Next meeting date: October____, 2024

ADJOURN

