

Philipsburg Library Board Meeting

Date: Wednesday, January 19, 2022

Meeting Called to order at 5:26 p.m. by Chairperson Barbara Cahill

Members Present: Barbara Cahill; Billie Kulaski; Keith Baxter; Kendra Kanduch; Charlene Bucha; Kristen Vicedomini; Gina Vale (via phone); Leslie Casey; and Dorene Pfendler attending.

Approval of Minutes: Keith moved to approve the minutes from the November 2021 meeting and the motion was seconded by Charlene. The motion passed unanimously.

Clerk's Report: Clerk, Dorene reviewed the report, noting that the Federation Grant came in higher than expected and that the Library has received the first half of tax receipts. Dorene explained that she reclassified books within the report to make it easier to track how much is being spent on books, and that the e-rate has not been reflected in the Blackfoot bills. Gina will look into the e-rate issue with Blackfoot and report back. Currently, we are half way through the year and we are half way through our budget, so we are on-track financially. Keith motioned to accept the Clerk's Report. Charlene seconded the motion. The motion passed unanimously.

Librarian's Report:

- The library received a new shelving unit for kids books to help spread them out more, which has made it easier to keep that section clean.
- A notice was received that Blackfoot Grant Applications are open for technology grants and are due on March 31st
- There are a lot of books and the library will start up the sale "bag of books for \$1"; the library is also donating books to Granite County Medical Center so they can refresh the books they have available in their facility.

Programs:

- **After-school** cooking class with Anita has been a success. The plan is to continue this program, there has been consistently 10 kids showing up and consistent, positive feedback. The after-school yoga class was moved to Wednesday because of other programming.
- **Senior Sit and Fit Class:** This is the new adult exercise class and will be on Thursdays at 1:00 p.m.; this class targets seniors, but everyone is invited to participate.
- **Proctoring Tests:** There has been a request from a community member and this is something the Library is willing to do as needed.

Friends Report:

Friends account has \$44,871.44; Library portion \$25,572.50; expansion portion \$20,298.94

Silent Auction on Yule Night – December 10th was a success, raising \$3,258.00 with the only expenses being the ads in the Philipsburg Mail (\$171.00)

Public input is still needed for a rendering, the Friends will reach out to the community by way of email to Friends members, Library Face Book, Library website, and possible public meeting.

The Board will schedule a meeting next month

The Friends are thinking about taking out a "Heart" ad promotion in the Philipsburg Mail for the Library.

Chamber Report

The Hockey tournament is this weekend (The Brewer's Cup), which should bring in a lot of foot traffic.

Community Events coming up include: Theater will be doing Shakespear Event in February and Musical Performances in March.

Old Business

Update on Apartment Rental: There is a new tenant, Mary Mann; and this is the first full-time tenant the Library will have in the space.

New Business

The Board reviewed the Vision Statement, Mission Statement; Patron Responsibilities; and Code of Conduct; Children (Unattended / Disruptive Children); Accommodations for Qualified Disabilities; and Library Rules and will do this at each meeting to ensure all Library Policies are up to-date.

The next meeting will be **Wednesday, February 23rd at 5:15 p.m.**

The meeting adjourned at 6:25 p.m.