

Philipsburg Library Board Meeting

Date: Wednesday, July 20, 2022

Meeting Called to order at 5:17 p.m. by Vice -Chairperson Kendra Kanduch

Members Present: Billie Kulaski; Kendra Kanduch; Keith Baxter; Kristen Vicedomini; Gina Vale; and Dorene Pfendler attending. As well as Friends of the Library President, Linda Ransford.

Approval of Minutes: Keith moved to approve the minutes from the June 2022 meeting and the motion was seconded by Billie. The motion passed unanimously.

Clerk's Report: Clerk, Dorene reviewed the final budget report with the members. The Board discussed utilizing any excess leftover from the previous year to put toward the mortgage, but no decision was made. Billie motioned to accept the Clerk's Report. Keith seconded the motion. The motion passed unanimously.

Librarian's Report:

- Maintenance: the garbage disposal went out in the rental. Coin the renters boyfriend was able to fix it so no service call was needed.
- Grants - Kristen and Gina have reviewed the list from Pilcrow and come up with an order - The Library just received the matching funds check from Friends (\$400) and will be mailing out the order next week. Wallace Foundation - the Board decided that all of this funding should be put towards replacing all of the Library's computers (except the recently donated gaming computer).
- Donations- the Ranch at Rock Creek's new General Manager would like to support the operation of the Library. His wife and children attend the programs and she has asked that the Library write a letter requesting funding and stating how the funding will be used. Gina is leaning towards having the funding support Kristen's salary as they family attends the programs Kristen puts together.
- Jenne Pugh Memorial Fund - Gina kept copies of all of the donations and provided them to Billie to sent out thank you cards and then a memorial card to the Pugh family. The Library received \$2K in donations. The Board discussed creating an outdoor feature in Jenne Pugh's honor.
- There will not be a book sale during Flint Creek Valley Days, but the Library will be continuing to do their \$1 a bag of book sale.
- Payment for the hot spots will continue through the end of FY 2023 through the MT State Library.

Programs:

- **Senior Sit and Fit Class:** This has been well attended with approximately 6-7 people each week. Katie Muhley from Healthy Granite County Network has taken this over, and the collaboration has saved the Library \$200 per month
- **Imagination Library:** no updates for this program
- **Gardening Programs:** Attendance has been low and Mary is moving out of town so the Library has cancelled the last program. We are working on a maintenance plan (harvesting / clean up). Gina is going to reach out to those who completed the MSU Master Gardening Class who need to complete volunteer hours.
- **Foraging Program:** The last one is scheduled for August 6th at 12:15; there have been about 10 attendees at each.
- **Kids Summer Programs:** These will be running through August 11th from 3:00 p.m. to 5:00 p.m. Attendance has been consistent of about 10-25 kids weekly. There were two special programs for kids that have both concluded, one of which was Bugs on the Move (June) and an Annie Oakley Re-enactor (July).
- **Montana Humanities Program:** We have reached out to speakers with presentations of interest (so far only one response and it was for the Walk and Talk Program - Into the Wild with Muir and Pinchot); this was previously scheduled last fall but was canceled due to COVID, it is now scheduled for October 6th at 5:00 p.m.; There is another tentative program scheduled for August 18 focused on extraterrestrials and UFO's in MT (more information to come).
- **Monthly Book Club:** Kathy Trina is managing book club in Charlene's absence.
- **Healthy Cooking Classes (Adults):** Katie Muhly of Healthy Granite County Network is going to be hosting a monthly cooking class this will begin in July; there will be four classes on the last Wednesday on each month.
- **Forest Service Informational Programs:** Cameron Rasor District Ranger (Pintler District) hosted the first one and it had about five attendees. Based on the interest and attendance we are planning to continue these on a monthly basis. These are aimed at families with a focus on

wildlife, appreciation of the wilderness, and safety & etiquette for recreation. There hasn't been another one scheduled as the Forest Service is entering a busy time of year, but hopefully soon there will be.

- **Artist in Residence:** There are two artists in residence hosting programs within the library this summer. There is a kids program and an adults program. These launched in July and have been popular. 25 kids in attendance at last kids class.
- **Community Calendar:** Kristen is working on creating a master community events calendar

Friends Report:

Linda Ransford joined the Library Board to provide an update of the Courtyard Committee. The Formal Committee has been formed and they are working on ideas. They will be meeting the first or second week of August to have an idea exchange. Linda discussed that there are two potential bids for excavation / concrete work; Patriot Excavation (Doug Benson) and LaCrosse Excavation; and that Kanduch Logging may help with the tree removal. Gina raised concerns over moving forward with concrete work prior to having a design for the space. Billie asked if the design would be presented to both boards for approval prior to any construction activities. Linda explained that both boards would have to approve of the design and that she sees the Library Board as part of the Committee and will be copying them on the emails with the Committee so they are aware of happenings.

**Later in the meeting it was discussed that it may be prudent to look at using that space as an indoor / outdoor space to support program offerings.*

Chamber Report:

The Board reviewed the Chamber Report that included an update of the events and activities for Flint Creek Valley Days at the end of the month.

Old Business

- Reviews - It was discussed that these be pushed to fall as the summer is so busy.

New Business

- Kristen presented her research on the cost for new computers for the Library. The Board agreed that she move forward with replacing the computers in the Library, utilizing the Wallace Fund monies.

The next meeting will be **Wednesday, August 22nd at 5:15 p.m.**

The meeting adjourned at 6:30 p.m.