

**Philipsburg Library Board**  
**Budget Discussion Meeting-2:00 PM, July 31, 2024**  
**Regular Monthly Meeting**  
**July 31, 2024 5:00 PM**

Call Meeting to Order

Attendance:

Public Comment: Anyone may make public comment at this time regarding items not on the agenda.

Approval of Minutes: June 19, 2024 Board Meeting

Clerk's Report: Dorene Pfendler (projected 24-25 budget)

Librarian's Report: Gina (some items may also be listed as new business)

Technology Report: Kristen

Chamber Report:

Friend's Report:

**New Business**

- Board Member-Linda Graham has expressed interest in replacing Charlene on the board. Please see letter. This is a commission selected seat.
- Summer Silent Auction-update/August Schedule
- August 15 @9:00-Sue's house-finalize and ready all baskets for silent auction
- August 17-Silent Auction DAY-help needed ALL DAY! Reach out to Friends for any available help.
- Basement Offices-We still have two office spaces available. Please spread the word!
- Policy
  - First Reading-Guidelines for Posting Notices, Distribution of Free Material, Trustees Code of Ethics, Computer and Internet Use-Acceptable Use, 3D Printer, Public Access to Library Records (Library Records Confidentiality)
  - Final Reading and Approval: Public Participation and Input, Records Retention
  - Next policy review meeting September-date has not been set yet.
- Summer Art Program-Sue
- Rental Responsibilities-library staff and board members
- 3 Year Plan for Leave proposals for library staff

**Old Business:**

- 2024 Strategic Plan-update/completion status
- Next meeting date:  
ADJOURN

