

# **Philipsburg Library Board Meeting**

**Date: Wednesday, June 25, 2022**

**Meeting Called to order at 5:17 p.m. by Vice -Chairperson Kendra Kanduch**

**Members Present:** Billie Kulaski; Kendra Kanduch; Keith Baxter; Barbara Cahill (via phone) Kristen Vicedomini; Gina Vale; and Dorene Pfendler attending. Friends of the Library Member, Linda Ransford.

**Approval of Minutes:** There were minor corrections made to the minutes in regards to typos. Keith moved to approve the minutes from the May 2022 meeting and the motion was seconded by Barbara. The motion passed unanimously.

**Clerk's Report:** Clerk, Dorene reviewed the report with the members then took everyone through the budget for the upcoming year. The Board agreed to make some minor adjustments and Dorene will present the final budget to the board during the July meeting. Billie motioned to accept the Clerk's Report. Keith seconded the motion. The motion passed unanimously.

## **Librarian's Report:**

- Maintenance: the pipe coming into the building from the outdoor faucet had somehow come disconnected. This was fixed by Aaron McPherson at no charge, since he had originally installed it.
- Grants - Kristen and Gina are reviewing the book list from Pilcrow (requests are due in August, and it is planned to be completed in July.) We did receive the Town Pump Grant for \$1K for summer reading and are planning to do Kiwi Crates as summer reading program prizes; also using t-shirts and gift certificates left over from last year (still determining hours required to read). Wallace Foundation - we are almost at the one-year point and need to review what items have been purchased; we could also proceed with Oculus or possible new patron computers. Maybe gaming computers? - we received a gaming computer donation from a patron that has been a big hit.
- The new flip up tables have been put together. The Board discussed what to do with the large table that is in the café. It was decided that the Library keep the table as it would be beneficial to use for conferences or other types of meetings. The table is very heavy and will require several people to move from the café.
- Our community lost Jenne Pugh, and her obituary states to donate to the library. Gina will track the funds that come in so we can send a memorial card to the family. Gina proposed we put a plaque up in the library in her honor as she was integral in getting the mill levy passed and was a true "Friend" of the library.
- The Library will be closed July 4<sup>th</sup>.

## **Programs:**

- **Senior Sit and Fit Class:** This has been well attended with approximately 6-7 people each week. Katie Muhley from Healthy Granite County Network has taken this over, and the collaboration has saved the Library \$200 per month
- **Imagination Library:** no updates for this program
- **Gardening Programs:** Mari Ferrari is leading this program, but attendance has been low, so we are working to better tailor Mary's workshops to what people want to learn.
- **Foraging Program:** This program had great interest and 11 participants even in the pouring rain; there are 2 more scheduled this season.
- **Kids Summer Programs:** The Library coordinated with Krista Beattie so the programs don't interfere with school day camps and have begun, running through August 11<sup>th</sup> from 3:00 p.m. to 5:00 p.m. There is a reading program and other activities. Mary Ferrari and Anita Immenschuh are helping with these programs, which combine cooking, crafts, games, reading, and gardening. Attendance has been consistent of about 10-15 kids weekly. There are two special programs for kids, one of which was Bugs on the Move that had incredibly high attendance and an Annie Oakley Re-enactor which will occur in July.
- **Chess Night:** this concluded and only one participant attended but the volunteer leader ended up donating a \$1500 gaming computer; we may try this again with a focus on kids and teens.
- **Montana Humanities Program:** We have reached out to speakers with presentations of interest (so far only one response and it was for the Walk and Talk Program - Into the Wild with Muir and Pinchot); this was previously scheduled last fall but was canceled due to COVID, it is now scheduled for October 6<sup>th</sup> at 5:00 p.m.
- **Monthly Book Club:** Kathy Trina is managing book club in Charlene's absence.

- **Healthy Cooking Classes (Adults):** Katie Muhly of Healthy Granite County Network is going to be hosting a monthly cooking class this will begin in July; there will be four classes on the last Wednesday on each month.
- **Forest Service Informational Programs:** Cameron Rasor District Ranger (Pintler District) hosted the first one and it had about five attendees. Based on the interest and attendance we are planning to continue these on a monthly basis. These are aimed at families with a focus on wildlife, appreciation of the wilderness, and safety & etiquette for recreation. There hasn't been another one scheduled as the Forest Service is entering a busy time of year, but hopefully soon there will be.
- **Artist in Residence:** There will be two artists in residence hosting programs within the library this summer. There will be a kids program and an adults program. These will launch in July.
- **Community Calendar:** Kristen is working on creating a master community events calendar

#### **Friends Report:**

Linda Ransford joined the Library Board and explained that a member from the Friends will begin attending the monthly Board meetings to provide an update in order to improve communication between the two. The group discussed the Courtyard and the varying ideas for the project. It was determined to come up with a Formal Committee for this project to oversee the development. Members decided to go recruit Formal Committee Members and create the Committee in the next 2-3 weeks to take over the Courtyard project and communicate the ideas with the Library Board and Friend's of the Library.

Friends account has \$37383.95; Library portion \$15435.01; expansion portion \$21948.94

#### **Chamber Report:**

There was no Chamber report

#### **Old Business**

- Barbara Cahill was reappointment for another 5-year term by the Granite County Commissioners
- Studio Apartment Rental: The Board discussed the Studio Apartment rental and believe that the lease should continue with the current tenant.
- Library reviews of policies and procedures will resume in September.

#### **New Business**

- Schedule Reviews: It was discussed that Gina as the Librarian should hold reviews of the Library employees and let the Board know if she needs assistance or has any issues.

The next meeting will be **Wednesday, July 20<sup>th</sup> at 5:15 p.m.**

**The meeting adjourned at 6:30 p.m.**