

**MEETING MINUTES**  
**GRANITE COUNTY AIRPORT BOARD**  
**REGULAR MEETING**  
**WEDNESDAY, JANUARY 17, 2024, 7:00 P.M.**  
**REMOTE MEETING – ZOOM**

Join Zoom Meeting

<https://us02web.zoom.us/j/85100739483?pwd=QS9mbmZ0Vnd6cnNRaElOZ1VDeXI5Zz09>

Meeting ID: 851 0073 9483

Passcode: 350828

One tap mobile

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1. Call to order. - 19:10
  2. Attendance:
    - a. Airport Board Members:
      - Donovan Jones - Present
      - David Lee - Absent
      - Michael Thompson - Present
      - Dave Sanson - Absent
      - Eric Anderson - Present 19:15
      - Gary Snyder - Absent
      - Benton Rooks - Absent
    - b. Guests and Public:
      - i. None
  3. Previous Meeting's Minutes:
    - a. Board Minutes from 20DEC2023 discussion and decision
      - i. Donovan Jones Motioned to approve previous months minutes, Seconded by Mike Thompson.
  4. Correspondence:
    - a. Montana and the Sky January 2024 MDT newsletter
  5. Old Business:

- a. Field updates
    - i. No Updates
  - b. Courtesy Car and lockbox updates
    - i. No Updates
  - c. Riddick Field ALP updates
    - i. No Updates
  - d. Airport Beacon replacement updates
    - i. NOTAM published 09JAN2023 - GTF 01/116 - EXP 31DEC2024
    - ii. Loan and Grant awards scheduled for 17-18JAN at MDT HQ, Helena
  - e. Airport Board Mission Statement discussion and decision
    - i. Review, discuss/modify, and approve Mission Statement recommendation provided by Mr. Thompson
    - ii. Current Statement of Purpose:
      - iii. The Granite County Commissioners established a 7-member Board to operate and control the airport at Riddick Field, in Philipsburg Montana. Today, Riddick Field is home to various small-to-intermediate-sized aircraft whose owners rent hangars from the County.
      - iv. Draft revised Statement of Purpose:
        - v. The Granite County Commissioners established a 7-member Board to operate and control the airport at Riddick Field, in Philipsburg Montana and the Drummond Airport outside Drummond, Montana. The Board will advise the County Commissioners on the safety, maintenance, construction and future planning for both airports. The Board is responsible for FAA compliance and notification as the County Representative. Riddick Field is home to various small-to-intermediate-sized aircraft whose owners rent hangars from Granite County as well as transient aircraft visiting the area.
        - vi. Eric Anderson motioned to approve the revised statement of purpose, Seconded by Mike Thompson.
6. New Business
  - a. DNRC Lease Area discussion
  - b. Airport Management
    - i. Request to update listed Airport Manager submitted to FAA
  - c. NOTAM Issuance
    - i. Mike Thompson and Eric Anderson will be added to the Approved NOTAM issuance list with Flight Data - They can be reached at the Flight Service phone number.
7. Open Floor for Public Comment.
  - a. None

8. Schedule next regular meeting
  - a. 21FEB2024 at 19:00 via ZOOM (Third Wednesday of the month)
9. Adjournment. - 19:32