

Philipsburg Library Board Meeting

Date: Wednesday, April 20, 2022

Meeting Called to order at 5:16 p.m. by Chairperson Barbara Cahill

Members Present: Barbara Cahill; Billie Kulaski; Kendra Kanduch; Keith Baxter; Gina Vale; Leslie Casey; and Dorene Pfendler attending.

Approval of Minutes: Kendra moved to approve the minutes from the February 2022 meeting and the motion was seconded by Keith. The motion passed unanimously.

Clerk's Report: Clerk, Dorene reviewed the report, noting that we did not receive the State Aid per Capita funds from the MT State Library, Gina is going to call and see why we haven't received this. Billie motioned to accept the Clerk's Report. Kendra seconded the motion. The motion passed unanimously.

Librarian's Report:

- Maintenance - the Library is still on the waiting list for Aaron McPherson to come replace the garbage disposal. Gina did reach out to remind him on April 12, 2022. She added that there was a leak coming from the apartment upstairs. Aaron McPherson looked at it and suggested having someone look at the tile in the shower. Charlotte Therriault believes the shower needs to be re-grouted, and will see if she can fit us into her schedule. We may also want to lay down a waterproof membrane beneath the shower pan. The leak has not reoccurred since last week, but may still benefit from being re-grouted.

Programs:

- **After-school** cooking class with Anita has been a success. The plan is to continue this program, there has been consistently 15 kids showing up and consistent, positive feedback. The after-school yoga class is still continuing as well. Last day is May 26th.
- **Senior Sit and Fit Class:** This has been well attended with approximately 6-7 people each week. Katie Muhley from Healthy Granite County Network has taken this over, and the collaboration has saved the Library \$200 per month.
- **Imagination Library:** Brenda Martin has moved and Kristen is picking up the administrative work involved in the program. The Library is hoping that the Ranch at Rock Creek will continue to support the program financially. Barbara will reach out to the RC to discuss this further, adding that if the RC doesn't take this on the Friends of the Library will discuss it. - No update right now
- **Tea Blending Class:** Eve Farwell is teaching a workshop on Tea Blending for Stress & Anxiety there was low attendance and there will be no more offerings for this program as of right now.
- **Adult Crafternoon-** The was held on April 19th and unfortunately no one attended, may try something in the evening in the future.
- **Antiques Roadshow:** This will be on May 18th at 7 p.m. and is being hosted by Mike and Diana Young. People can bring up to two items.
- **Gardening Programs:** We are still looking for someone with initiative to head this program, Mari Ferrari was recommended as a potential candidate.
- **Kids Summer Programs:** Coordinating with Krista Beattie so the programs don't interfere with school day camps. Have reserved 3:00 p.m. to 5:00 p.m. on Thursdays starting June 9th. There will be a reading program and other activities. Working with Mary Ferrari and Anita Immenschuh about helping with these programs, which will combine cooking, crafts, games, reading, and gardening. Sue Sweeney will also be conducting Coding Camp in August potentially (TBD). SpectrUM has offered us free science kits to distribute to families in the community; we should be receiving 30 each (3 different kits).
- **Montana Humanities Program:** We have reached out to speakers with presentations of interest (so far only one response and it was for the Walk and Talk Program - Into the Wild with Muir and Pinchot); this was previously scheduled last fall but was canceled due to COVID, it is now scheduled for October 6th at 5:00 p.m.
- **Annie Oakley re-enactor event:** This is a free program provided by someone who lives in Forsyth but thinks she might be in the area this summer or fall and will let us know more as the time comes.
- **Monthly Book Club:** Kathy Trina is managing book club in Charlene's absence.
- **Upcoming ideas still to develop:** Forest Safety Class (working with Cameron Rasor at the Forest Service).

Grants:

- **Laptop & Hotspot:** Healthy Granite County Network was able to secure a laptop and hotspot through a program at MSU. This is for Behavioral Workforce Education and Training and can be checked out by patrons. The Library has been designated as a distance learning site. The Library is working on getting information out to the public. The hotspot service is provided for one year as part of the program the Library will get to keep the laptop. This is up and running - there will be more information in the Philipsburg Mail.
- **Town Pump Summer Reading Grant / Blackfoot Technology Program:** We have not heard back from them yet regarding the grant requests, but these did just close.
- **Pilcrow Children's Book Grant** – we received this as well as a list of possible books to order from. The Friends are matching \$400 and we will receive a total of \$1200 worth of free children's books.
- **E-rate:** The paperwork was fixed and we have a significant credit on our Blackfoot monthly bill.
- **Headwaters:** The information has been updated to the Library from the Friends to handle this grant.

Friends Report:

Friends account has \$42,822.34; Library portion \$24,373.40; expansion portion \$20,448.94

The next meeting is scheduled for April 21st, 2022. The Friends also presented some ideas for fundraising in 2022 including utilizing the Courtyard space for artisans to have tables, charging \$20 per table. Having Friends assist with the book sale, as well as the annual Rotary Concert Food Truck.

New Business

The Board reviewed the Library Goals and made adjustments to better align with where the Library is at now. The Board also reviewed terms of each member as well as policies including: the Distribution of Free Materials; Guidelines for Posting Notices; Emergency / Disaster; Exhibits and Displays; Fees for Service; Library Bill of Rights; Patriot Act; Freedom to Read Statement; Computer & Internet Use; Electronic Access Availability; and will do this at each meeting to ensure all Library Policies are up to-date.

Barbara and Gina provided an update of the Broadwater Retreat and talked about the Library as a safe space during an emergency or disaster. Billie stated she would connect Barbara with the County DES Coordinator Jackie Bolster, who also chairs the LEPC (Local Emergency Preparedness Committee).

Barbara provided an update of tenant upstairs and that her lease is coming to an end soon as she only had a six month term. The Brewery has been renting the basement of the Library and will be moving into their new space soon. Barbara has asked them for two months notice, as they are currently on a month to month basis.

The next meeting will be **Wednesday, May 25th at 5:15 p.m.**

The meeting adjourned at 6:25 p.m.