MEETING MINUTES GRANITE COUNTY AIRPORT BOARD REGULAR MEETING WEDNESDAY, OCTOBER 25, 2023 7:00 P.M. REMOTE MEETING – ZOOM

- 1. Call to order. 19:11
- 2. Attendance:
 - a. Donovan Jones PRESENT
 - b. Michael Thompson PRESENT
 - c. Dave Sanson ABSENT
 - d. Ernie Fulk ABSENT
 - e. David Lee ABSENT
 - f. Darcy Schindler ABSENT
 - g. Paul O'Leary ABSENT
 - h. Eric Anderson Guest PRESENT
 - i. Benton Rooks Guest PRESENT
- 3. Old Business:
 - a. Michael Thompson, Drummond and Riddick Field mowing and maintenance update.
 - I. Mike Spoke with Billie, she stated that she would contact the correct person (Paul Alt?) to mow both Riddick and Drummond. Main purpose of mowing the area is for wildlife mitigation and fire prevention. To date this has not been done. Need entire area inside perimeter fence mowed. Perimeter fence needs repairs in several locations.
 - b. Riddick Field Master Plan and ALP updates.
 - I. KLJ recommended ALP mitigation approved by county 03OCT2023.
 - i. Revised ALP submitted to FAA
 - II. Meeting scheduled with FAA on 26OCT at 11:00 via Teams to review master plan.
 - c. Tiny home real estate development and coordination with DNRC for airport access road relocation.
 - I. Ernie Fulk provided contact information for Brian and Lisa with DNRC to further develop this solution.
 - i. DNRC will be provided the approved FAA ALP for review and ROW determination when available.
 - d. Airport beacon replacement.
 - KLJ is developing a state grant application for submittal on 15NOV2023. This will include an engineering estimate and revised location.
 - i. Grant draft has been provided to board for additional information completed and returned to KLJ 25OCT2023.

- II. Donovan Jones is working with Northwestern to relocate the airports main electric service location based on this design.
 - i. Initial discussion with Northwestern 23OCT2023, they requested a detail of where the service would be located.
- e. Courtesy car repair for (Honda Pilot electrical issues).
 - I. County will add this vehicle to the auction list.
 - i. Mike to discuss this with Billie

4. New Business

- a. Board Appointments
 - i. Three board positions will be vacant as of 01NOV2023. One of these positions is board chairperson.
 - 1. Acting chairperson Ernie Fulk recommends Donovan Jones as next chairperson and airport manager.
 - 2. Guests of this meeting Eric Anderson and Benton Rooks are both interested in applying for board member positions.

b. Data Repository

- i. Maintenance log
 - 1. Use of maintenance log was discussed as well as its location for each airport on the repository.
- ii. SOP's
- iii. Compliance protocol
 - 1. Mike to begin research on required maintenance to maintain compliance.
- c. Sign in sheet protocol
- d. Press release for ALP approval
 - i. Board to review statement after FAA approval
- 5. Open Floor for Public Comment.
 - a. No public present
- 6. Schedule next regular meeting.
 - a. 15NOV2023 at 19:00 via ZOOM
- 7. Adjournment. 19:42